

SUPERIOR COURT CIVIL CASE INFORMATION STATEMENT (CIS)

COUNTY: NEW CASTLE ☐ KENT ☐ SUSSEX ☐

Civil Action Number: _____

Civil Case Code: _____

Civil Case Type: _____

(SEE PAGE TWO FOR CIVIL CASE CODE & CIVIL CASE TYPE)

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| <p>Caption:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> | <p>Name and Status of Party filing document:</p> <p>_____</p> <p>Document Type:(e.g., COMPLAINT; ANSWER WITH COUNTERCLAIM)</p> <p>_____</p> <p>Non-Arbitration <input type="checkbox"/> eFile <input type="checkbox"/></p> <p>(CERTIFICATE OF VALUE MAY BE REQUIRED)</p> <p>Arbitration <input type="checkbox"/> Mediation <input type="checkbox"/> Neutral Assessment <input type="checkbox"/></p> <p>DEFENDANT (CHECK ONE) ACCEPT <input type="checkbox"/> REJECT <input type="checkbox"/></p> <p>JURY DEMAND YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>TRACK ASSIGNMENT REQUESTED (CHECK ONE)</p> <p>EXPEDITED <input type="checkbox"/> STANDARD <input type="checkbox"/> COMPLEX <input type="checkbox"/></p> |
| <p>ATTORNEY NAME(S):</p> <p>_____</p> <p>ATTORNEY ID(S):</p> <p>_____</p> <p>FIRM NAME:</p> <p>_____</p> <p>ADDRESS:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>TELEPHONE NUMBER:</p> <p>_____</p> <p>FAX NUMBER:</p> <p>_____</p> <p>E-MAIL ADDRESS:</p> <p>_____</p> | <p>IDENTIFY ANY RELATED CASES NOW PENDING IN THE SUPERIOR COURT BY CAPTION AND CIVIL ACTION NUMBER INCLUDING JUDGE'S INITIALS</p> <p>_____</p> <p>_____</p> <p>EXPLAIN THE RELATIONSHIP(S):</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>OTHER UNUSUAL ISSUES THAT AFFECT CASE MANAGEMENT:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>(If additional space is needed, please attach page.)</p> |

THE PROTHONOTARY WILL NOT PROCESS THE COMPLAINT, ANSWER, OR FIRST RESPONSIVE PLEADING IN THIS MATTER FOR SERVICE UNTIL THE CASE INFORMATION STATEMENT (CIS) IS FILED. THE FAILURE TO FILE THE CIS AND HAVE THE PLEADING PROCESSED FOR SERVICE MAY RESULT IN THE DISMISSAL OF THE COMPLAINT OR MAY RESULT IN THE ANSWER OR FIRST RESPONSIVE PLEADING BEING STRICKEN.

SUPERIOR COURT CIVIL CASE INFORMATION STATEMENT (CIS) INSTRUCTIONS

CIVIL CASE TYPE

Please select the appropriate civil case code and case type (e.g., **CODE - AADM** and **TYPE - Administrative Agency**) from the list below. Enter this information in the designated spaces on the Case Information Statement.

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| <p>APPEALS</p> <p>AADM - Administrative Agency ACER - Certiorari ACCP - Court of Common Pleas AIAB - Industrial Accident Board APSC - Public Service Commission AUIB - Unemployment Insurance Appeal Board</p> <p>COMPLAINTS</p> <p>CASB - Asbestos CAAA - Auto Arb Appeal * CMIS - Civil Miscellaneous CACT - Class Action CCON - Condemnation CDBT - Debt/Breach of Contract * CDEJ - Declaratory Judgment CDEF - Defamation * CEJM - Ejectment CATT - Foreign & Domestic Attachment CFJG - Foreign Judgment * CFRD - Fraud Enforcement CINT - Interpleader CLEM - Lemon Law * CLIB - Libel * CMAL - Malpractice * CPIN - Personal Injury * CPIA - Personal Injury Auto * CPRL - Products Liability * CPRD - Property Damage * CRPV - Replevin CSBI - Silicone Breast Implant CSPD - Summary Proceedings Dispute CTAX - Tax Appeal CCCP - Transfer from CCP* CCHA - Transfer from Chancery *</p> <p>INVOLUNTARY COMMITMENTS</p> <p>INVC- Involuntary Commitment</p> | <p>MISCELLANEOUS</p> <p>MAFF - Application for Forfeiture MAAT - Appointment of Attorney MGAR - Appointment of Guardianship MCED - Cease and Desist Order MCON - Civil Contempt/Capias MCVP - Civil Penalty MSOJ - Compel Satisfaction of Judgment MCRO - Complaint Requesting Order MCTO - Consent Order MIND - Destruction of Indicia of Arrest MHAC - Habeas Corpus MTOX - Hazardous Substance Cleanup MFOR - Intercept of Forfeited Money MISS - Issuance of Subpoena/Material Witness MMAN - Mandamus MOUT - Out of State Deposition MROP - Petition for Return of Property MROD - Road Resolution MSAM - Satisfy Mortgage MSEL - Sell Real Estate for Property Tax MSEM - Set Aside Satisfaction of Mortgage MSSS - Set Aside Sheriff's Sale MSET - Structured Settlement MTAX - Tax Ditches MREF - Tax Intercept MLAG - Tax Lagoons MVAC - Vacate Public Road MPOS - Writ of Possession MPRO - Writ of Prohibition</p> <p>MORTGAGES</p> <p>MORT - Mortgage</p> <p>MECHANICS LIENS</p> <p>LIEN - Mechanics Lien *</p> |
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*** Case types subject to Rule 16.1 - Alternative Dispute Resolution**

DUTY OF THE PLAINTIFF

Each plaintiff/counsel shall complete the attached Civil Case Information Statement (CIS) and file with the complaint.

DUTY OF THE DEFENDANT

Each defendant/counsel shall complete the attached Civil Case Information Statement (CIS) and file with the answer and/or first responsive pleading.